



Welborne Village Hall
Registered Charity (no 1086084)

Minutes the Annual General Meeting for Welborne Village Hall Trust

7 April 2025, 7pm at Welborne Village Hall

Present:	Trustees: Kevin Rumsey (Chair), Lesley Webb, Tina Redshaw, Tracey Palmer, Sue Lishman. Also present Mike Webb (Treasurer), David Redshaw, Jackie Cooper, Karen Rumsey, Helen Kibblewhite
Item 1:	Welcome and apologies: Apologies were received from Kevin Cooper and Nick Grant. KR welcomed everyone to the meeting
Item 2:	Minutes of the last meeting
	These were agreed by everyone and signed by KR
Item 3:	Matters arising from the minutes
	There were no matters arising from the minutes
Item 4:	Annual Report and Financial Statements
i	Chair's report
	KR introduced the Annual Report and Accounts for 2024, including the Reserves Policy which had been agreed by Trustees in a brief meeting immediately prior to the AGM on 7 April 2025. KR referred to the objectives of the charity stated in the Report and to the main activities which are to maintain the hall for use by the wider community, to provide recreation and leisure activities by putting on a programme of events and facilitating others to make use of the hall, with the aim of improving the quality of life for local people. It had been a busy year. Bookings for the hall had increased and there had been several regular bookings for a wide range of events and courses.

	<p>The installation of a playground for young children stood out as a significant achievement and was completed in a short space of time. KR thanked TR for her hard work and diligence on this project. The biennial Beer Festival in July was very successful despite the slightly disappointing weather and drew attendance from a wide age range and included people from the wider community. A significant sum had been raised for the Charity. KR thanked everyone who had been involved, specifically Tommy Harvey as Chair of the Organising Committee.</p> <p>Two Quiz and Supper events had been very well attended and the Christmas Fair stood out as a very popular community and social event enjoyed by all. KR thanked everyone for their contribution to this event.</p> <p>A considerable amount of work had taken place to maintain and enhance the hall and garden area, including a deep clean of the hall and improved lighting inside. Work to enhance the outside fences and benches was continuing. KR thanked everyone who had been involved with this project.</p> <p>KR thanked MW for his continuing work and diligence as Treasurer and for also for cutting the village hall grass for many years.</p> <p>KR referred to the charity's strong balance sheet and pointed to the fact that the charity made a profit relative to costs in alternate years thanks to the Beer Festival.</p> <p>KR referred to the Reserves Policy, drafted by KR and MW which divides the funds held by the Charity into two distinct needs;</p> <ol style="list-style-type: none"> 1. The requirement to maintain and run the village hall and external area on a day-to-day basis. 2. In addition to this, a sum is required for the longer-term upkeep and preservation of the building, for a potential emergency and to longer term projects such as roof repairs.
ii	Financial Report
	<p>MW had recommended last year that annual fixed costs should be regarded as £4,000. However, due to the rise in running costs, MW recommended that this sum should rise to £4,500.</p> <p>There had been an increase in income due to the rise in the number of lettings. In addition, a sum of nearly £500 had also been generated from the deposit account due to the continuing high interest rates. The decision to switch to the Co-op bank from HSBC is going well. The Co-op bank is easy to deal with and does not apply charges.</p> <p>There is a total of £26,000 in the Charity's bank accounts. MW had previously recommended that the Charity should only keep a reasonable level of reserves without good reason and that the Charity Commission required a Reserves Policy. The Chair had detailed the</p>

	<p>breakdown of the Reserves. The Reserves Policy is attached at Appendix A of the Annual Report for 2024.</p> <p>The new Play Area costs had been covered by a grant of approximately £20,000 from the National Lottery. The Charity had contributed approximately £1,000 to the costs.</p> <p>MW mentioned the slight increase in the cost charged by the accountancy firm to examine the accounts. However, it is in the Trustees' interest to have the accounts independently examined and for the work undertaken by the Treasurer to be scrutinised.</p>
Item 5.	Trustee retirements and appointments
	<p>Kevin Cooper was confirmed as a Trustee. LW had reached the end of the two, four-year terms. KR thank LW for her contribution.</p> <p>It was noted that LW had accepted the invitation from the Chair to continue as a Trustee and Secretary for a further year. This was agreed by the other Trustees.</p>
Item 6.	Any other business
	There was no other business and the meeting was closed.